



JOB DESCRIPTION: SURREY WOMEN'S SUPPORT WORKER

Streetlight UK is a growing charity, delivering a specialist support service for women in prostitution throughout London and the South East. Taking a woman-centered approach, your role is to provide care coordination for women with complex needs who want support and/or to exit prostitution. We're looking for someone with energy, motivation and experience of working with vulnerable adults; someone who has a highly developed sense of self-awareness who can work in a gender- and trauma-informed way. This is a part-time contract based at the Streetlight UK Sussex/Surrey Office in Crawley.

Line Manager:	Senior Women's Support Worker
Location:	The role operates across Surrey.
Hours of Contract	28 hours per week
Contract:	12 months

This post is restricted to female applicants only under Section 9 of the Equality Act 2010.

PURPOSE OF THE ORGANISATION

- a) Ending sexual exploitation and violence towards women involved in prostitution.
- b) Recognising the barriers to exit and providing women in the sex industry with direct support, enabling fresh choices to overcome these barriers.
- c) Shifting the burden of the law in the UK by influencing policy, practice and public discourse, alongside survivors, regarding prostitution.

SCOPE OF THE JOB:

- Care coordination of women with complex needs who want support or to exit street-based or off-street prostitution. This includes creating a support plan alongside each woman and regularly updating the plan as support progresses.
- Advocacy and referral to Multi-Agency Meetings, including the Surrey Abuse Services Discussion Group, Surrey Sexual Health Outreach Group, Domestic Violence Multi-Agency Partnerships, along with other support services across Surrey.
- Work alongside third-party organisations, such as drug and alcohol agencies and social services, to ensure a well-rounded approach is taken to the support given.
- Effectively monitoring client work, preparing reports and ensuring funders' targets are met.
- Being on the rota for the Surrey outreach shifts and police operations, to ensure smooth delivery of the service and continuity between the outreach and daytime support service.
- Work alongside the police to ensure the safety of women and participating in police checks on properties with the aim of supporting and ensuring the safety of any women inside.
- Representing the organisation at specified events and networks locally.

- Participation in Streetlight UK annual fundraising and awareness campaign.
- Contributing to the overall client support strategy of Streetlight UK in conjunction with the Executive Director and Senior Women's Support Worker.
- Preparing research and reports for partners, funders and other stakeholders as directed by and in conjunction with the Senior Women's Support worker and Executive Director.

DUTIES AND KEY RESPONSIBILITIES OF WOMENS SUPPORT WORKER

- Work in a flexible, woman-centered, trauma-informed and strengths-based approach; recognising the woman as an expert of her own experience.
- Meet women on a 1-2-1 basis, when requested, taking the time to formulate a support plan based of each individual's needs.
- Support women to build their confidence and self-esteem enabling them to develop strategies to put control, direction and purpose into their lives within a supported environment.
- Complete and regularly review assessments with women to ensure that structured support and care plans are in place with clear goals and objectives that are client-led and agreed with women.
- To provide intensive personalised support with a bespoke, holistic and integrated service to women encompassing a range of risk, health, social and relationship needs.
- Support women involved in prostitution to overcome the barriers they face in exiting e.g., mental health, housing, problematic substance use, homelessness, poverty, domestic abuse, sexual violence, the criminal justice system and to make positive steps forward with their lives.
- Commit to taking a multi-agency approach to women's support. Identify and develop strong working partnerships and links across Surrey's voluntary and statutory services to improve options for service users.
- Create and maintain strong working partnerships with both voluntary and statutory third party organisations in Surrey to improve support networks for women.
- Enable women to access other support services by building good working links and ensure women are getting the right support.
- Take into account the spiritual, religious and cultural needs of women to ensure a holistic approach to the support.
- Use a range of qualitative and quantitative tools to monitor women's journey of progress.
- Conduct daily online outreach sessions to contact women and introduce them to Streetlight UK's services and to offer support.

HMP DOWNVIEW and HMP SEND

- Maintain and develop Streetlight UK's presence as a key specialist support service at the monthly wellbeing group at HMP Downview including session planning for the course.
- Provide support for women accessing the wellbeing course, both in crisis and on an on-going basis.
- Undertake risk assessments (including safeguarding) and safety planning with women who are referred to Streetlight UK from the wellbeing course in conjunction with the Senior Women's Support Worker.
- Assist with the planning, organizing and creation of a wellbeing course in HMP Send.
- Comply with all Streetlight UK policies and procedures for safe working practices for the women, the volunteers and adhere to safety and emergency procedures as laid down by the prison staff.

- Complete a prison vetting in line with prison guidelines and procedures.

TEAM WORKING

- Invest in the team and work collaboratively in order to share the case load.
- Attend staff meetings with the Executive Director, Senior Women’s Support Worker including internal case management meetings, briefings / debriefing, and handovers as needed.
- Attend the annual team days (in London and Sussex) and any other training provided.
- Work safely and considerately in Streetlight UK’s office.
- Create opportunities for new volunteers via partnerships with local organisations and advertisements on Voluntary Action sites.
- Liaise with volunteers to support and increase the impact of the project.
- From time to time the employee may be required to perform other duties commensurate with their role and abilities, as reasonably required, to facilitate the smooth running of the charity.
- Ensuring that all supplies needed for Streetlight UK’s self-care kits are kept stocked and are ready to be sent to any women that request one. This may include donations and/or both formal and informal partnerships whereby businesses/individuals can donate supplies.

DATA MANAGEMENT

- Responsible for recording and entering all cases and notes, outreach recording and partner meeting recording forms onto the Streetlight UK remote access management filing system.
- Contribute towards data collection and impact recording (via Performance, Outgoings and monitoring (POM) Form) and provide data for reports to trustees and other funders.
- Track how many women have been introduced into Streetlight UK’s services and what types of support (i.e. on-going or one-off) they are requesting and entering that data onto the Streetlight UK system in order to assess the charity’s reach/growth.

SUPERVISION

- Commit to supervision sessions with your line manager and to external supervision.
- Commit to a good working relationship with the whole Streetlight UK team (based in London and Sussex) supporting the healthiness of the wider team.
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3) Person Specification – Streetlight UK Women’s Support Worker		
Criteria	Essential/Desirable	Measured
1. Education, Qualifications	Essential a) Degree or equivalent qualifications, counselling, social work, nursing, mental health, probation And/or significant work/life experience b) Driving license	Application Form/ Interview
2. Experience	Essential a) Experience of working with women in prostitution and/or vulnerable women b) Experience of working with safeguarding policies and procedures c) Experience of drop-in and/or 1 to 1 case work d) Experience of maintaining clear boundaries, crisis management skills and the ability to cope with stressful client-based situations	Application Form/ Interview

	<p>Desirable</p> <ul style="list-style-type: none"> a) Experience of working within the criminal justice system and/or Health/Exiting prostitution (please state) b) Experience of service user involvement c) Working in a trauma and gender informed approach d) Experience of working with Local authority services e) Direct experience of the charity sector 	
<p>3. Skills / Abilities</p>	<p>Essential</p> <ul style="list-style-type: none"> a) Ability to coordinate and prioritise work load b) Excellent communication skills, a level of numeracy, literacy and comprehension that enables you to prepare and maintain case records, communicate in writing with other agencies and analyse written and numerical information and produce policy briefings c) Ability to work alone and part of a wider team d) Ability to build strong relationships and partnerships e) Strong IT skills (Word, PowerPoint, Excel, Database, MailChimp) <p>Desirable</p> <ul style="list-style-type: none"> a) Knowledge of the DWP Welfare Systems (basic Housing, Benefits Law) b) Experience of access support for women regarding their mental health assessments c) Ability to make a homelessness application f) Experience of problem solving or developing exiting strategies 	<p>Application Form/ Interview (Case Study)</p>
<p>4. Personal Qualities</p>	<p>Essential</p> <ul style="list-style-type: none"> a) Able to positively work within our ethos, vision and values b) Excellent team player able to work with a small team c) Highly developed sense of self-awareness and ability to work with different points of view d) Committed to the national vision and values of Streetlight UK as well as the local focus of the Surrey Team e) Self -motivated and adaptable -flexible to change f) Thorough with a high attention to detail 	