



## STREETLIGHT UK HEALTH AND SAFETY POLICY

This is the statement of general policy and arrangements for:

Overall and final responsibility for health and safety is that of:

Day-to-day responsibility for ensuring this policy is put into practice is delegated to:

Name of Organisation	Streetlight UK
Name of Employer	Streetlight CEO
Health & Safety Officer	Streetlight CEO

Statement of general policy	Responsibility	Action / Arrangements
To maintain policy, organisation, planning and implementation, measuring performance, auditing and reviewing of health and safety within the organisation and its activities as a high priority.	Streetlight CEO	Annually reviewing risk assessments and policies as required to cover the charities' activities in all its scenarios. Annually provide documentation to Kingdom Faith's Health and Safety Consultant for auditing.
The commitment to the basic requirements under the Health and Safety at Work etc Act 1974 and the added requirements under the Management of Health and Safety at Work Regulations 1999 (amended 2003 & 2006).	Streetlight CEO	Review when any changes occur, which are audited annually.
To prevent and reduce the number of accidents and cases of work-related ill health and provide adequate control of health and safety risks arising from work activities, and in so doing reduce the level of sickness absence.	Streetlight CEO & Team Leaders	Ensure team members are aware of significant risks in undertaking the activities of the charity, and the controls that are in place to reduce the risk as far as is practicable. If dynamic ("on the spot") risk assessments are required these are carried out and the team are informed as necessary

Reviewed: August 2021

Next Date of Review: August 2022

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Statement of general policy	Responsibility	Action / Arrangements
To provide adequate training to ensure employees are competent to do their work and understand their duties as employees, and in so doing improve audit results of the organisation.	Streetlight CEO	Staff and volunteers and Interns are given necessary health and safety and other necessary training as appropriate, and refresher training is provided as stipulated.
To engage and consult with employees on day-to-day health and safety conditions and provide advice and supervision on occupational health.	Streetlight CEO & Team Leaders	Reviews and feedback after sessions provide information that may require particular support being given to team members as necessary.
To provide necessary and adequate resources accordingly.	Streetlight CEO	The health, safety and welfare requirements are integral to the aims of the charity.
To maintain safe and healthy working conditions, provide and maintain plant, equipment and machinery, and ensure safe storage / use of substances.	Streetlight CEO & Team Leaders	Protocols are in place to provide the necessary welfare facilities before sessions and detailed guidelines during sessions for the protection of all team members.
To supplement this policy with arrangements and additional policies as necessary according to specific hazards.	Streetlight CEO	Additional arrangements and policies are added as appendices to this policy as appropriate (see overleaf).
To work in a manner that reduces the likelihood of civil claims and enforcement notices from the HSE and Local Authorities.	Streetlight CEO & Team Leaders	Through implementation of the arrangements and policies, information, training, supervision and instruction of employees and volunteers.
To protect the health and safety of all others who are not employees within the organisations activities, e.g. public.	Streetlight CEO & Team Leaders	As per the additional arrangements and policies.
Health and safety law posters are displayed:	Churchill Court, 3 Manor Royal, RH10 9LU, Crawley	
First-aid box and accident book are located: Accidents and ill health at work reported under RIDDOR: (Reporting of Injuries, Diseases and Dangerous Occurrences Regulations) (see note 1 overleaf)	Churchill Court, 3 Manor Royal, RH10 9LU, Crawley	

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Signed: (Employer)		Date:		
Subject to review, monitoring and revision by:	Streetlight CEO	Every:	12	months or sooner if work activity changes

Note 1: [www.hse.gov.uk/riddor](http://www.hse.gov.uk/riddor)

### ARRANGEMENTS, POLICIES AND APPENDICES RELATING TO THIS POLICY:

- Child Protection Policy
- Code of Conduct Policy
- Complaints Procedure/Policy
- Confidentiality Policy
- Data Protection
- Disciplinary Procedures
- Diversity Policy
- Domestic Violence Policy
- Equal Opportunities Policy
- Expenses Policy
- Grievance Procedure
- Lone Working Policy
- Remote Working Policy
- Streetlight UK Office Protocol
- Streetlight UK Safeguarding Policy
- Volunteer Policy
- Vulnerable Adults Protection Policy

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Next Review Date: July 2021

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